

TCAT - Murfreesboro Night Supplemental Schedule Spring 2020

Enrollment Timeline: Registration opens on December 1, 2019 and ends at close of business on January 10, 2020.

<https://tcatmurfreesboro.edu/programs/evening-courses>

Application Instructions - Please Read Carefully:

To apply for an Evening Supplemental class, please return to the TCAT Murfreesboro homepage, go to the bottom of the page and click on the 'Apply Now' box. On the next page, again select the 'Apply Now' option. Create a first-time login, then follow the prompts and select 'Special Industry/Supplemental' as your Application Type.

For 'Program of Study', select which of our campuses your desired class will be held at – Murfreesboro or Smyrna. Then click on 'Major, Minors, and Concentrations' for dropdown options where you will select your class. Be sure to 'Submit Application' and begin watching for several emails with instructions to guide you through the application process.

Contact Cindy Oakley at 615.898.8010 ext. 110, Tammy Carman at 615.898.8010 ext. 144, or Kent Scoles at 615.898.8010 ext. 125 if you have questions.

Important Enrollment Information:

<p>Attention Medical Coding and Medical Terminology Students:</p> <p><i>*Please be aware that, in order to keep up with rapid, annual changes in the Medical Coding field (reflected by AAPC recommendations and annual changes to the CPC Exam), students in Medical Coding 1, 2, or 3 should plan for replacing all required texts in January of each year when new editions become available. You may buy the new editions from any source so long as the ISBN matches.</i></p>
<p>Attention All Students:</p> <p><i>*The Enrollment Deadline for Night Supplemental classes is January 10, 2020. A student is not considered "enrolled" until their enrollment confirmed and payment have been received. Please enroll early to insure your seat in the class. Available seats will be limited.</i></p> <p><i>**Please be aware of the Refund Policy BEFORE paying for a class. The Refund Policy can be found on page 12 of the Student Handbook. A link to the Student Handbook may be found on the following webpage: https://tcatmurfreesboro.edu/current-students/student-handbookcatalog</i></p> <p><i>***Occasionally, not enough students enroll in a class. When this occurs, students will receive a refund check within 4 weeks of the beginning of the term at the address identified on the enrollment form.</i></p> <p><i>****Students have the option to purchase textbooks from any source they choose <u>so long as the ISBN matches the ones in this schedule</u>. Use the ISBN to purchase your books to insure that the correct edition is purchased. For the convenience of our students, our bookstore will take pre-orders until December 18th, 2019. Pre-ordered books are expected to be available for pickup by September 9th, 2019, from 8AM-6:30 PM. <u>The TCAT-Murfreesboro bookstore may not have your book in stock if you do not pre-order your book.</u></i></p> <p><i>*****Inclement weather days will be made up at the end of the trimester.</i></p>

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Healthcare	Hours	Nights	Times	Start	End	Class Fees
Medical Terminology	72	T/TH	6p - 9p	1/14	4/09	\$ 304.00
Textbook: Medical Terminology & Anatomy for Coding 3rd Edition. ISBN: 9780323427951 TCAT bookstore price \$75.00 This course is designed as an introduction to the vocabulary necessary for successful entry into the Medical Coding profession using medical words, suffixes, and prefixes as they relate to surgical, diagnostic, and symptomatic terminology. Progressive medical terminology moves toward body structure, integumentary systems, gastrointestinal systems, respiratory systems, cardiovascular systems, blood, lymph, and immune systems, musculoskeletal, genitourinary, female reproductive, endocrine and nervous systems. The session concludes with anatomy and physiology, pathology, diagnostic, symptomatic, and therapeutic terms. An overview of diagnostic, surgical, and therapeutic procedures is also provided. This is a mandatory pre-requisite to the medical coding program. Held in Room 118.						
Medical Coding 1	72	T/TH	6p - 9p	1/14	4/09	\$ 304.00
Textbook: Step by Step Medical Coding Bundle, 2020 Edition - Text and Workbook. ISBN: 9780323781848 TCAT bookstore price \$120.00 Textbook: AMA's ICD-10-CM 2020: The Complete Official Codebook. ISBN: 9781622029235 TCAT bookstore price \$96.00 Textbook: AMA's CPT 2020 Professional Edition. ISBN: 9781622028986 TCAT bookstore price \$105.00 Textbook: AMA's HCPCS 2020 Level II Professional Edition. ISBN: 9781622029303 TCAT bookstore price \$94.00 Medical Coding I. The pre-requisite for this course is Medical Terminology. Medical Coding I introduces students to the step by step process of the coding of medical procedures and diagnoses, beginning with the ICD-10 book. The course will also explore career paths for health insurance and reimbursement specialist. Medical Coding I is a pre-requisite for Medical Coding II and the Certified Professional Coders Exam.						
Healthcare Billing	72	T/TH	6p - 9p	1/14	4/09	\$ 304.00
HESI Prep (Test is a pre-requisite)						
Medical Coding 3	72	M/W	6p - 9p	1/13	4/15	\$ 304.00
Study Guide: AAPC Official CPC Certification Study Guide 2020. ISBN: 2020 version pending TCAT bookstore: pending This course was developed to help students in the coding program prepare for the certification examination. This course will prepare students for the outpatient, physician-based coding certifications: Certified Coding Specialist-Physician based (CCS-P) and Certified Professional Coder (CPC). The American Health Information Management Association (AHIMA) offers the CCS-P, and the American Academy of Professional Coders offers the CPC. Although the formats of the examinations are different, the commonality is that both assess medical coding ability. Regardless of which examination is taken, the student will have to know how to assign medical codes to patient services and diagnoses. This course continues with additional coding practice as well as a review of anatomy, terminology, reimbursement, and coding concepts in preparation. Held in Room 154						
Anatomy & Physiology (Prerequisite for LPN)	72	M/T/TH	6p - 9p	13-Dec	23-March	\$ 304.00
Textbook: Structure & Function of the Body - 15th Edition ISBN: 9780323341127 TCAT bookstore price \$63.00 This course is designed to give the student currently enrolled in an Allied Health related program, or those interested in getting a head start in one of the Allied Health programs, the basic knowledge and understanding of the human body and its various systems and their function. It is also a perfect review course for current Allied Health field employees. Held in Room 118						

Industrial	Hours	Nights	Times	Start	End	Class Fees
Welding I * (Added supply fee charged)	72	M/W	6p - 9p	1/13	4/15	\$ 304.00
Basic oxyacetylene welding (OAW); brazing, ferrous and non-ferrous metals; silver soldering, stick welding (SMAW). Types of electrodes, fluxes, their numbers, and what they mean. Understanding machine set-up, polarities, current, arc length, travel speed, MIG, metal inert gas (GMAW). Learning short-circuit transfer, shop safety. * Additional supply charge of \$45.00 charged. Welding helmet required. Held in Room 127						
PLC- Programmable Logic Controllers	72	M/W	6p - 9p	1/13	4/15	\$ 304.00
This course provides students with an understanding of industrial control systems and how the PLC has become the primary choice in automation control. It will prepare students for an entry-level position in the industrial automation field. This course will cover topics from process control, logic, and numbering systems to writing and fixing ladder logic programs. Held at TCAT Smyrna Campus						
Fundamentals of Electricity (pre requisite for residential/commercial wiring)	72	T/TH	6p-9p	1/14	4/09	\$ 304.00
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Special Interest	Hours	Nights	Times	Start	End	Class Fees
Personal Financial Health	36	M/W	6p - 9p	1/13	2/26	\$90.00
<p>This course is designed to give the student the knowledge and understanding to manage his/her personal finances. The course features topics such as; Budgets, Credit, Savings, Investments, Spending Habits, Shopping Pitfalls, Banking Options, and much more. It is a MUST for anyone who is experiencing the 'Financial Squeeze.'</p> <p>Held in Room 151 No text required.</p>						



TENNESSEE COLLEGE
OF APPLIED TECHNOLOGY
— MURFREESBORO —

<https://tcatmurfreesboro.edu>

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